

## **Introduction**

Engineering Direct Ltd is fully committed to protecting your privacy and maintaining the security and confidentiality of any information received from you.

Engineering Direct Ltd will not pass your information to any third parties without your consent.

## **Information**

When you visit the website you may be asked to provide certain information about yourself including your name and contact details. We may also collect information about your usage of the website.

If you allow it, we will also use your email address to send you information about Engineering Direct Ltd and its products and services. Whenever we write to you using your email address, we will give you the option to have your email address permanently removed from the mailing list.

If you contact us we may keep a record of that correspondence and your activities on this site, we may collect this information in a file specific to you.

We do not sell, rent or exchange your personal information with any third party for commercial reasons.

We may occasionally run surveys that we use for research purposes. This research is compiled and analysed on a group basis and does not include any personally identifiable information. We will never disclose your personal details or responses with any other person.

Any user statistical information we provide to prospective advertisers or partners regarding usage of this site are provided in general terms only and do not include any personally identifiable information about any individual user.

If we enter into a joint venture with, or are sold to, or merged with another business entity, your information may be disclosed to our new business partners or owners. Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

## **Storage and Security of Information**

At Engineering Direct Ltd we take the storage and security of your information as a priority.

Information you provide will be held on our computers and servers.

We have security measures to protect your information being accessed by unauthorised persons. We also take steps against accidental loss, destruction and damage.

We only retain your information for a reasonable period as laid down in law.

No electronic transaction can ever be guaranteed as 100% secure therefore any information you send is at your own risk.

It is the responsibility of the user to maintain the security of passwords and log on information. If you feel this has been compromised you should change the details immediately. If you are still concerned you should contact us.

### **Cookies**

This site uses cookies. These are small files which we may store on your computer.

We issue cookies to your computer when you log on to the website. Cookies make it easier for you to log on to and use the website during future visits. They also allow us to monitor website traffic and to personalise the content of the website for you.

You may have set up your computer to reject cookies and in that case you may be restricted in the use of certain features on our website.

### **Changes to Privacy Policy**

Any changes to Engineering Direct's privacy policy will be made and published on the site. We recommend you review these regularly.

### **Third Party Links**

Engineering Direct cannot be held responsible for content or policies relating to third party sites, even where a link is made available from the Engineering Direct website.

In all cases we recommend reviewing the third party sites full terms and conditions of use as well as their privacy statements.

### **Consent**

By using this site and submitting data to us, you consent to our use of your data as manner set out in this privacy policy.

### **Contact**

If you have any questions relating to the Policy please email us.